

**Board Meeting Minutes
Regular Meeting of the Board of Education
Los Alamos School District**

**April 22, 2010 @ 5:30 PM
Olga Reed School Business Office**

The Regular meeting of the Los Alamos School District Board of Education will be held in the Los Alamos School District Business Office, Olga Reed School, 480 Centennial, Los Alamos, Ca on Thursday, April 22, 2010 at 5:30 PM. The public may address the board on each item as it is taken up. The President will recognize members of the public who indicate they wish to speak and may restrict the time allotted for presentation, if necessary. If you wish to speak on any listed item, you are encouraged to indicate this fact by signing the appropriate document.

Business office, Olga Reed School

1. Call To Order

The meeting was called to order by President Kevin Merrill at 5:37

2. Roll Call

Mr. Kevin Merrill
Mrs. Cindy Cripe
Mr. Jose Jimenez
Mrs. Debra Vidro - Absent
Mrs. Debbie Trupe
Mr. Ron Barba
Mrs. Linda Denton

3. Flag Salute

4. Approval of Agenda(Action)

A copy is included in this packet and is also posted in the District Office, Post Office, Water District and the Los Alamos Market.

Motion Cindy Cripe Second Jose Jimenez Vote 4-0

5. Public Presentations

Members of the public are invited to address the board on items of district concern which are not included elsewhere on the Agenda. The public may place items of district concern on the Agenda by contacting the Superintendent at least 10 days prior to the next meeting. Members of the audience wishing to address the Los Alamos Board of Education on matters not on the Agenda may do so at this time. No action will be taken on these items at this meeting. Please state your name and address for the record. Comments should be limited to three minutes. The Board President reserves the right to restrict any public presentations that he /she deems inappropriate to those in attendance.

Jan Van Dorn from the Education Foundation reported on a fundraiser they are having on June 5, at the Men's Club. The purpose of the fundraiser is for the teen program. They hope to raise \$30,000.

6. Consent Agenda (Action)

The board will be asked to approve the following staff recommendations by a single vote, unless any member of the board or the public asks that an item be removed from the Consent Agenda and considered and discussed separately. An "X" indicates those items which have already been designated for removal for discussion prior to approval.

A. Board Minutes

Minutes from the March 22, 2010 Regular Board Meeting

B. Commercial Warrants

1. Warrants dated 4/9/10 Totaling \$9,073.96
2. Warrants dated 3/19/10 Totaling \$2,900.48
3. Warrants dated 2/26/10 Totaling \$1,505.00
4. Warrants dated 3/12/10 Totaling \$16,457.43

C. Payroll

1. Not available at this time – information will be presented at the board meeting

Motion Cindy Cripe **Second** Jose Jimenez **Vote** 4-0

7. Reports/Presentations by School Board members and District Staff

A. Superintendent's Report

Mr. Barba reported that the Special Education review came back from the state with a positive report. We also received a grant from the Borona Band of Indians. The Teen Room was broken into again and a 50" plasma TV was taken. He reminded us of the budget meeting to be held next Thursday, April 29, 2010. He addressed a real concern regarding the overall attendance. Currently our attendance is at 91%. He discussed ideas on how to improve attendance.

B. Principal's Report

Principal Linda Denton reported on the Dare Graduation, the break-in of the tool shed and the Teen Room. Our first day of state testing will be on Monday, April 26, 2010. She is currently working on the staffing plan for next year and is reviewing categorical funds to be able to offer a summer school program for students scoring basic and below in Language Arts and Math. She reported the district would be going through a CPM review this school year.

C. Business Manager's Report

Diane Larsen, interim Business Manager, introduced herself to the board and the audience. She has over 30 years of experience in school finance. She reported the upcoming school year is going to be one of the toughest years ever for schools. She is currently updating the District's 2nd Interim report.

D. Board Member Reports

Board member Cripe reported she will have new board policies for the board to review at the next school board meeting. She is currently reviewing them to find out if they are appropriate for our district.

E. PTF Report

F. Education Foundation Report

Board President, Kevin Merrill, stated how grateful we are as a district to have the support of the Education Foundation. The Education Foundation has been instrumental in providing the school with assemblies, inter-mural sports, the track team, and various other activities throughout the school year.

8. Interdistrict Transfer Requests for the 2010-2011 School Year (Action)

- A. Student 1-A New Request for 2010-2011
- B. Student 2-B New Request for 2010-2011
- C. Student 3-C On-going request 2010-2011

Student 1-A **Motion** Cindy Cripe **Second** Jose Jimenez **Vote** 4-0 _____

Student 2-B **Motion** Cindy Cripe **Second** Jose Jimenez **Vote** 4-0 _____

Student 3-C **Motion** Cindy Cripe **Second** Jose Jimenez **Vote** 4-0 _____

9. Resolution: Delegation of Governing Board Powers/Duties (Action)

This gives the interim-Business Manager the right to make cash and budget transfers between and within district funds as necessary for payment of district obligation.

Motion Cindy Cripe **Second** Jose Jimenez **Vote** 4-0 _____

10. Acceptance of Gifts to the District (Action)

- A. Juanita's Foods donation of \$1,000 for school assemblies 2010-2011, ASB
- B. David O'Callaghan donation of \$100 to help pay for the moving the school night light

Motion Cindy Cripe **Second** Jose Jimenez **Vote** 4-0 _____

11. Resolution: Board Authorization for signatures on the ASB account and district's Revolving Cash Account (Action)

It is recommended that the Board authorize Mike Luis, Linda Denton, Kevin Merrill, and Paula Rowley to be authorized signatures on the ASB account and the District's Revolving Cash fund account.

The board to action to leave Allison Marino on the books as a signer, take Craig Snell's name off and add Mike Luis, Linda Denton, and Kevin Merrill

Motion Cindy Cripe **Second** Jose Jimenez **Vote** 4-0

12. Board adoption of the 2010-2011 School Calendar (Action)

The Board is being presented with two calendars for the 2010-2011 school-year. There is a calendar for a quarter system and a calendar for the trimester system. After talking to the teachers and with the possible adoption of a 'Standards Based Report Card' the faculty and the administration recommend moving to a trimester reporting period.

This item was tabled until the April 29, Special Board Meeting

Motion _____ **Second** _____ **Vote** _____

13. Board approval of Contract with the accounting firm of "Vavrinek, Trine, Day & CO., LLP
(Action)

The District is required to have an auditing firm audit our books yearly. This firm is different from the firm we used for the 2008-2009 and 2009-2010 school year.

Motion Cindy Cripe **Second** Jose Jimenez **Vote** 4-0

14. Board approval of contract to with Ms. Diana Larsen to review and prepare budget and interim reports.(action)

Ms. Marino is currently out of the district on sick leave and is therefore unable to prepare our budget for the 2010-2011 school-year. Ms. Larsen comes to us very highly recommended by the Santa Barbara County Office of Education. She was the Assistant Superintendent of Business for the Lucia Mar School District prior to her retirement.

Motion Cindy Cripe **Second** Jose Jimenez **Vote** 4-0

15. Standard's Based Report Cards (discussion item)

The district has been working towards moving to Standard's Based Report Card for several years. We have reviewed report cards from several districts. We are in the process of updating our cards and will have a sample for you to preview in May.

Mrs. Denton shared with the Board examples of Standard's Based Report Cards from other School Districts. Mrs. Debbie Trupe discussed her concern for the lack of motivational properties with the Standard's Based Report Card as opposed to letter grades.

16. Board Update on Judy's Day Care (discussion item)

Judy's Day Care has received letters from our attorney's regarding her continued use of the building.

There is concern by the board as to who the equipment in the Day Care Center belong's to. Mr. Kevin Merrill is going to meet with Sheppard of the Valley church to discuss the items still in the center.

17. Resolution: Order of Election/Resolution Ordering Governing Board Member Election and notice to consolidate. (Action)

Our next board elections will be held on Tuesday, November 2, 2010. The following board members are up for reelection: Cindy Cripe, Jose Jimenez, Debra Trupe, and Debra Vidro.

Motion Cindy Cripe **Second** Jose Jimenez **Vote** 4-0

18. Approve contract with CIMI Fox Landing for 6th grade camp. (Action)

The current 5th grade parents have indicated that they are willing to do fundraising to insure their students have the opportunity to attend Science Camp on Catalina Island. We have a deposit due on April 30. There is money in their account to cover the cost of the deposit.

There was discussion held on the cost of the camp and the lack of money raised so far this year for the trip. Debbie Trupe distributed information regarding all of the fundraising activities planned and the amount of money they expected to make with these fundraisers.

This item was tabled until the Board Meeting on April 29, 2010

Motion **Second** **Vote**

19. Facility Use of upper field (Discussion Item)

Proposal from Adult group to use the Upper Field on Sundays during the 2010-2011 school-year.

Mr. Barba discussed the fact that a group wanted to use our facility on Sunday's for a men's fast pitch games. For the use of the field they are willing to donate their time to keep the field's in good shape and will get rid of the squirrels. More information will follow

20. Report on teacher survey. (Discussion Item)

Mr. Ron Barba asked all of the teachers to complete a survey to assist in identifying district needs. Mr. Barba will share the results of the survey.

Mr. Barba shared his purpose for the survey and how it will be used to set goals for the 2010-2011 school year.

21. ASES Job Descriptions, 3rd reading. (Action)

The job descriptions have been reviewed and updated.

Motion Cindi Cripe **Second** Jose Jimenez **Vote** 4-0 _____

22. Set date and time for an additional board meeting to adopt the Second Interim Report.
(Discussion Item)

The board agreed the next meeting would be on Thursday, April 29, 2010

23. Special Education and housing costs for 2009-2010 school-year and an update on housing for the 2010-2011 school-year. (Discussion Item)

Linda Denton informed the board that the Severely Handicapped classroom on our campus may be moved to Santa Maria or Orcutt next year. She also shared with them the cost savings to the district for us to house the program. The Board members shared their concerns and willingness to make the needed upgrades to the classroom to insure they stay.

24. Upcoming Regular Board Meeting

- A. May 13, 2010 @ 5:30PM in the District Business Office – Room #20

25. Adjourn to Closed Session

The meeting was adjourned to close session at 8:00PM

Motion Cindi Cripe **Second** Jose Jimenez **Vote** 4-0 _____

Closed Session Items

- A. Public Employee MOU/ ASES Coordinator Position
- B. Public Employee MOU/ASES Tutor Position

26. Reconvene to Open Session

The Board reconvened to Open Session at 9:00PM No action was taken in Closed Session

27. Adjournment

Motion to Adjourn

Motion to adjourn was made at 9:05

Motion Cindi Cripe Second Jose Jimenez Vote 4-0

Reasonable Accommodation for any individual with a disability pursuant to the Rehabilitation ACT 1073 and the Americans with Disabilities Act of 1990, any individual with a disability who

requires reasonable accommodation to attend or participate in a meeting or function of the Los Alamos School District may request assistance by contacting the District Office at 480 Centennial, Los Alamos, CA 93440; Telephone 805-344-2401 or FAX 805-344-2321 at least 48 hours prior to the meeting.