

**Regular Meeting of the Board of Education  
Los Alamos School District**

**June 3, 2010 @ 5:30 PM  
Olga Reed School Business Office**

The Regular meeting of the Los Alamos School District Board of Education will be held in the Los Alamos School District Business Office, Olga Reed School, 480 Centennial, Los Alamos, Ca on Thursday, May 13, 2010 at 5:30 PM. The public may address the board on each item as it is taken up. The President will recognize members of the public who indicate they wish to speak and may restrict the time allotted for presentation, if necessary. If you wish to speak on any listed item, you are encouraged to indicate this fact by signing the appropriate document.

Business office, Olga Reed School

**1. Call To Order**

The meeting was called to order at 5:38 PM by Board President Kevin Merrill.

**2. Roll Call**

**Mr. Kevin Merrill Present**  
**Mrs. Cindy Cripe Absent**  
**Mr. Jose Jimenez Present**  
**Mrs. Debra Vidro Present**  
**Mrs. Debbie Trupe Arrived Late**  
**Mr. Ron Barba Present**  
**Mrs. Linda Denton Present**  
**Ms. Diana Larsen Present**  
**Ms. Allison Marino Absent**

**3. Flag Salute**

**4. Approval of Agenda(Action)**

A copy is included in this packet and is also posted in the District Office, Post Office, Water District and the Los Alamos Market.

Motion\_\_Mr.Jimenez\_\_\_\_ Second\_\_Mrs. Vidro\_\_\_\_ Vote\_\_3-0\_\_\_\_

**5. Public Presentations**

Members of the public are invited to address the board on items of district concern which are not included elsewhere on the Agenda. The public may place items of district concern on the Agenda by contacting the Superintendent at least 10 days prior to the next meeting. Members of the audience wishing to address the Los Alamos Board of Education on matters not on the Agenda may do so at this time. No action will be taken on these items at this meeting. Please state your name and address for the record. Comments should be limited

to three minutes. The Board President reserves the right to restrict any public presentations that he /she deems inappropriate to those in attendance.

**6. Consent Agenda (Action)**

The board will be asked to approve the following staff recommendations by a single vote, unless any member of the board or the public asks that an item be removed from the Consent Agenda and considered and discussed separately. An "X" indicates those items which have already been designated for removal for discussion prior to approval. There was one change to the Consent Agenda, the minutes of the May 13, 2010, School Board Meeting were amended. Agenda item #11 Discussion /Action of School Cafeteria, the final vote was 3-1 not 4-0 as reported in the minutes.

**A. Board Minutes**

Minutes from the May 13, 2010 School Board Meeting

**B. Commercial Warrants**

1. Warrants dated 5/7/10 in the amount of \$20,726
2. Warrants dated 5/14/10 in the amount of \$14, 243

**C. Payroll**

1. April 30, 2010 \$102,254.30
2. May 10, 2010 \$ 1,162.00
3. May 20, 2010 \$105,293.02

**Motion** Mr. Jimenez **Second** Mrs. Vidro **Vote** 3-0

**7. Reports/Presentations by School Board members and District Staff**

- A. Superintendent's Report
- B. Principal's Report
- C. Business Manager's Report
- D. Board Member Reports
- E. PTF Report
- F. Education Foundation Report

**8. Interdistrict Transfer Requests for the 2010-2011 School Year (Action)**

- A. Student A On-Going Request for 2010-2011
- B. Student B On-Going Request for 2010-11
- C. Student C New Request for 2010-2011, Sister of student B

Student A **Motion** Mr. Jimenez **Second** Mrs. Vidro **Vote** 3-0  
Student B **Motion** Mr. Jimenez **Second** Mrs. Vidro **Vote** 3-0  
Student C **Motion** Mr. Jimenez **Second** Mrs. Vidro **Vote** 3-0

At this time the board also voted to accept the transfer of two other students from Olga Reed to Buellton. Their paperwork was not included in the packet but they were in attendance at the meeting.

**9. Informational report from the 'Sheppard of the Valley' regarding their plans for a preschool program. (no action)**

The board has asked for additional information regarding the use of the district building located at 405 Helena. The 'Sheppard of the Valley' church is planning on putting in a preschool.

Mr. Lowell Kenchy from The Sheppard of the Valley Church shared with the board their plans for the use of the building. He stated that he met with the Board in October of 2008 at which time a proposal was accepted to allow the development of a Christian –Based preschool in the facility owned by the District at 405 Helena Street. Although nothing was ever put into print and signed, the agreement was for a rent of \$400 year one; \$450 year two; and then \$500 year three and beyond. The agreement was contingent upon the facility being able to be licensed by the State of California. They are asking that the agreement be allowed to continue at the same rate as they want to be able to keep their costs at a reasonable rate.

**10. Approval of the yearly Part I Consolidated Application (action)**

The Consolidated Application is the vehicle to receive State and Federal Funding. The application has been approved by the School Site Council and has been reviewed by SBCEO representative Lorraine Waldeau.

Linda Denton presented Part 1 of the Consolidated Application. The application was approved by the School Site Council on May 28, 2010

**Motion Mr. Jimenez SecondMrs. Vidro Vote 4-0**

**11. Declaration of Need for Fully Qualified Teachers for 2009-2010 (Action)**

This document is to be submitted to the California State Teacher Credentialing Office on an annual basis. We have one teacher who is not fully credentialed to teach LEP students but who is applying for an emergency credential. During the 2009-2010 school year we had one teacher who did not have the proper certification to English Language Learners.

**Motion Mr. Jimenez SecondMrs. Vidro Vote 4-0**

**12. Declaration of Need for Fully Qualified Teachers for 20010-2011 (Action)**

This document is to be submitted to the California State Teacher Credentialing Office on an annual basis. Presently we do not have any teachers who are not fully qualified to teach the subjects they will be placed. However, SBCEO has recommended we ask for three waivers from the state in the event that they are needed.

**Motion Mr. Jimenez Second Mr. Merrill Vote 4-0**

**Open to Public Hearing** Board President Kevin Merrill opened the Public Hearing for public comment. There were no comments from the public and the Public Hearing was closed.

**13. Public Hearing Implementing Categorical Funding Flexibility Authorized by SBX3 4 for 2009-10 Fiscal Year.**

The public is invited to comment on the District’s 2009-2010 budget plan to use formerly restricted categorical funding as described herein for any educational purpose as allowed by SBX3 4. The board will not respond during this public hearing, and comments will be limited to a reasonable period of time.

**Close Public Hearing**

**14. Board Resolution on Implementing Categorical Funding Flexibility. (action)**

The 2008-2009 California State Budget authorizes school districts to use funding received from the state for Tier 3 programs for an educational purpose, to the extent permitted by state law. The Board voted to approve Resolution number 03-2010 with the following roll call vote; Mr. Merrill – Aye, Mrs. Cripe – Absent, Mrs. Trupe – Aye, Mrs. Vidro – Aye, Mr. Jimenez – Aye.

**Motion Mr. Jimenez                      Second Mrs. Vidro                      Vote 4-0**

**Open Public Hearing** Board President Kevin Merrill opened the Public Hearing for public comment. There were no comments from the public and the Public Hearing was closed.

**15. Public Hearing Implementing Categorical Funding Flexibility Authorized by SBX3 4 for 2010-11 Fiscal Year.**

The public is invited to comment on the District’s 2010-2011 budget plan to use formerly restricted categorical funding as described herein for any educational purpose as allowed by SBX3 4. The board will not respond during this public hearing, and comments will be limited to a reasonable period of time.

**Close Public Hearing**

**16. Board Resolution on Implementing Categorical Funding Flexibility for the Fiscal year of 2010-2011. (action)**

The 2008-2009 California State Budget authorizes school districts to use funding received from the state for Tier 3 programs for an educational purpose, to the extent permitted by state law. The Board voted to approve Resolution number 04-10 with the following roll call vote; Mr. Merrill – Aye, Mrs. Cripe – Absent, Mrs. Trupe – Aye, Mrs. Vidro – Aye, Mr. Jimenez – Aye.

**Motion Mr. Jimenez                      Second Mrs. Vidro                      Vote 4-0**

**17. Board Resolution to establish a Special Reserve Fund (17) for Other than Capital Outlay Projects.**

The State of California, in an effort to give more flexibility to schools in lieu of having more finding available for districts, allowed the recapture of some categorically funded ending

balances as of June 30, 2008, during the 2009—10 fiscal year. After the end of this fiscal year, that recapture will no longer be available to districts.

The Board voted to approve Resolution number 04-2010 with the following roll call vote; Mr. Merrill – Aye, Mrs. Cripe – Absent, Mrs. Trupe – Aye, Mrs. Vidro – Aye, Mr. Jimenez – Aye.

**Motion Mrs. Vidro    Second Mr. Jimenez    Vote    4-0**

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**18. Approval to move excess Deferred Maintenance Funds from 2009-2010 revenues to new Fund 17, Special Reserve Fund for Other than Capital Outlay. (Action)**

As part of the 2008-2009 State Budget “deal”, the District is allowed to use the revenues from Deferred Maintenance, and use it for unrestricted purposes. The District is receiving about \$131,000 per year in Hardship Project funding. It can transfer these funds to the General Fund and use them for any educational purpose, and those funds were included in the Revised 2<sup>nd</sup> Interim Financial Statement as revenue to the General Fund.

The Board voted to approve the move of excess Deferred Maintenance Funds from 09-10 revenues to a new Fund 17, a Special Reserve Fund for ‘Other Than Capital Outlay’.

**Motion Mr. Jimenez    Second Mrs. Vidro    Vote    4-0**

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**19. Approval to move balance of Deferred Maintenance Fund 14 to new Fund 17, Special Reserve Fund for Other than Capital Outlay. (Action)**

It recommended that the District move this balance out to the General Fund, and thence out to the new Fund 17 Reserve Fund. This will ensure the funds remain available to the Board for whatever priorities the Board may choose to assign, as a one-time use of funds. The Board can chose to assign a portion of the account code to keep these funds locally designated as maintenance funds, but they remain under the Board’s jurisdiction as the the priorities for which they are used, not the state’s.

**Motion Mr. Jimenez    Second Mrs. Trupe    Vote    4-1**

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**Open the Meeting to a Public Hearing**

This item was tabled by the Board until Tuesday, June 15, 2010. There will be a Special Board Meeting to adopt the 2010-2011 Budget.

**20. The public is invited to comment on the District’s Budget for the 2010-2011 Fiscal Year.**

The public is invited to share their comments regarding the proposed 2010-2011 Fiscal Year Budget. The Board will not comment at this time. The public is reminded to keep their comments to 3 minutes.

**Close the Public Hearing**

This item was tabled by the Board until Tuesday, June 15, 2010. There will be a Special Board Meeting to adopt the 2010-2011 Budget.

**21. The Board will take action on the proposed Budget for 2010-2011. (ACTION)**

The Business Manager will review the proposed budget and it is recommended that the budget be approved.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Vote** \_\_\_\_\_

**22. Review contract with interim School Business Manager** (Possible Action)

We have contracted with the School Business Manager through June. We need to reevaluate our need and decide how to proceed. Our current Business Manager will be out of the office on sick leave until July 1, 2010.

The Board reviewed the contract with Mrs. Larsen and agreed to have her continue to work for the district for an additional three months.

**Motion** Mr. Jimenez **Second** Mrs. Trupe **Vote** 4-0

**23. Results of the Parent Surveys completed at Open House** Informational

School Site Council member Janice Chaves will present the results from the parent surveys that were completed.

The Board reviewed the contents of the Parent Survey as presented by Mrs. Janice Chaves.

**24. Results from the evaluation conducted for the EETT Gen Span Grant.** (Informational)

This is the third and last year of the EETT Grant. The total Grant was for \$39,000 and it used the Gen Span Program to improve both student and teacher literacy in technology. Janice Chaves will report on the grant.

Mrs. Janice Chaves reviewed the results of the data from the class targeted for the implementation of the EETT Grant.

**25. Review Board Policies** \_\_\_\_\_ (action)

*Board members have received, in advance, the policies up for revision. It is recommended that the Board of Trustees make comments and or recommendations and take action regarding BP; AR4161.2a, 4261.2, 4361.2, AR 5144. 1a-x, AR 5144.2a-j, AR 5144. 1a-p, BP 5131.7a-c, AR 5131.7 a-b, BP 5131a-f, BP 4030 a-c, AR 4161.2a-h, 4261.2, 4361.2, AR4154a-d, AR 4254, AR 4354, BP 4157a, BP 4257, BP 4357, AR 4031 a-d, BP 1240a-c, AR 1240 a-c, BP 1330.1a-d, BP3515.2a-b, AR 3515.2a-b, BP 4127a-b, BP 4227, BP 4327, AR 4127 a-d, AR 4227, AR4327*

The Board voted on the adoption of the Board Policies as recommended. Mrs. Trupe questioned AR4161.2a and whether to add 'significant other'. Mrs. Denton will research this and return with information for the Board.

**Motion** \_\_\_\_\_ **Mr. Merrill** **Second** Mrs. Trupe **Vote** 4-1

**26. Approval of the District’s Local Education Agency Plan (LEAP). (Action)**

All LEA’s receiving Federal funds are required to have an LEAP plan. The LEA plan is a living document that will be regularly updated. Because we are a one school, school district the LEAP also serves as our School Site Plan. This plan was presented and approved by the School Site Council on May 28, 2010.

Linda Denton presented the LEAP Plan to the Board.

**Motion** Mr. Jimenez                      **Second** Mrs. Vidro      **Vote** 4-0

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**26. Upcoming Regular Board Meeting**

- A. June 15, 2010 @ 5:30PM in the District Business Office – Room #20
- B. July 8, 2010 @ 5:30PM in the District Business Office – Room #20

**27. Adjourn to Closed Session**

There was no need to adjourn to Closed Session

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Vote** \_\_\_\_\_

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Closed Session Items

- A. Public Employee MOU/ ASES Coordinator Position

**28. Reconvene to Open Session**

**29. Adjournment**

**Motion to Adjourn**

The meeting was adjourned at 7:15 PM

Motion Mr. Jimenez Second Mrs. Vidro Vote 4-0

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Reasonable Accommodation for any individual with a disability pursuant to the Rehabilitation ACT 1073 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Los Alamos School District may request assistance by contacting the District Office at 480 Centennial, Los Alamos, CA 93440; Telephone 805-344-2401 or FAX 805-344-2321 at least 48 hours prior to the meeting.

